



Boards and Commissions Application Form

Completing this form is one way to indicate your interest in being considered for appointment to some of the Boards, Commissions and Committees appointed by the City Council. All appointments remain at the discretion of the City Council. Please complete and mail this form to: City of Lynchburg, Attn: Patricia W. Kost, Clerk of Council, 900 Church Street, Lynchburg, VA 24504 or fax to (434) 847-1536.

Date

Mr. _____
Mrs. _____ Name: _____
Ms. _____

Application for: List a maximum of three (3) Boards or Commissions on which you are interested in serving.

1. _____
2. _____
3. _____

Home Address: _____ (Zip) _____

Occupation: _____ Employed by: _____

Home Phone No.: _____ Business Phone No. _____

Fax No. _____ E-Mail Address: _____

Do you live in the City of Lynchburg? Yes ☐ No ☐ Ward No. _____

Are you currently a member of a City Board, Commission, Committee or Authority? Yes ☐ No ☐

If yes, list the Board(s): _____

What talent(s) and/or experience can you bring to the Board(s)?

What do you feel you can contribute to the Board(s) and to the community that may not be evident from information already on this form?

Please use this space for any additional information you would like to provide:

A resume or separate sheet with additional information may be included.

Attendance requirements: City Council requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled or unforeseen business trips, and emergency work assignments only. All other absences are recorded as unexcused.

In light of the above, will you be able to attend at least 75% of the regular meetings of the boards to which you may be appointed? Yes ☐ No ☐

CITY OF LYNCHBURG BOARDS/COMMISSIONS

AIRPORT COMMISSION—Assists the city in planning, organization, direction and administration of the Lynchburg Regional Airport.

BUILDING CODE APPEALS BOARD—Considers variances, changes or adjustments in the City Building Code or the Fire Prevention Ordinance; hears appeals from owners of buildings and determines whether such buildings should be repaired, vacated or demolished in compliance with Code requirements.

CITY EMPLOYEES APPEAL BOARD—Resolves any Step IV Grievance as provided for by the City's Employee Grievance Procedure.

COMMUNITY COLLEGE BOARD—Functions as an advisory body for the people in the college's service area with the State Board for Community Colleges, the Virginia Community College System administration and the College administration; makes recommendations regarding state and local funds budgets, long-range planning and curriculum; appoints curriculum advisory committee members; establishes regulations on student conduct.

COMMUNITY SERVICES BOARD OF CENTRAL VIRGINIA—Provides services for mental health, mental retardation and substance abuse through the role of advisor, service provider, fund raiser, educator, community organizer, planner, advocate and consultant; reviews existing programs and initiates new programs.

DESIGN REVIEW BOARD—Reviews/reports to Council regarding all planned unit developments, cluster commercial developments, and state- and federally-assisted housing proposals.

DISABILITY SERVICES BOARD—Created to stimulate public awareness and enhance local government interest in disability issues.

HISTORIC PRESERVATION COMMISSION—Protects and preserves the historic areas of the City; reviews requests for erection, reconstruction, alteration or demolition affecting any structure on the Historic Buildings Map or in a Historic District.

INDUSTRIAL DEVELOPMENT AUTHORITY BOARD—Assists in promoting industry and developing trade in the area through financial assistance to new and existing industries.

LYNCHBURG BUSINESS DEVELOPMENT CENTRE BOARD—Administrative body that governs the existing Lynchburg Business Development Centre or "business incubator" as well as the Small Business Development Center.

MARTIN LUTHER KING, JR./LYNCHBURG COMMUNITY COUNCIL—Develops and maintains the Center for Human Rights and recommends appropriate community observances around the national holiday honoring Dr. King.

MUSEUM ADVISORY BOARD—Sets museum policy; prepares development and program plans; coordinates financial support and participation in many specific activities; reviews policy and planning of the Museum System member organizations.

PARKING AUTHORITY—To develop plans for and to coordinate the development and use of sufficient off-street public owned parking facilities in the City and as necessary to acquire, construct, reconstruct, equip, improve, extend, enlarge, maintain, repair and operate off-street parking facilities.

PLANNING COMMISSION—Acts in an advisory capacity to City Council in planning the development of the City (subdivisions, rezonings, parks, etc.).

REDEVELOPMENT & HOUSING AUTHORITY BOARD—Administers housing assistance programs as a political subdivision of the Commonwealth; conducts programs of urban renewal and housing rehabilitation in designated neighborhoods.

SCHOOL BOARD—Employs teachers and other personnel; provides buildings and equipment; operates a transportation system; determines educational policies; disburses all school funds—all subject to state laws, the general supervision of the Board of Education and upon recommendation of the division superintendent.

SOCIAL SERVICES ADVISORY BOARD—Interests itself in all matters pertaining to the citizens' social welfare; monitors the formulation and implementation of social welfare programs; makes recommendations on policy matters concerning the Human Services Department.

TRANSIT COMPANY BOARD—Formulates policies and operating procedures for and offers general supervision of a professional transit management company providing bus service.

VASAP BOARD—Provides probation, education and rehabilitation of those persons charged with a violation of Section 18.2--266 of the Code of Virginia.

YOUTH SERVICES CITIZENS BOARD—Advises City Council in all youth delinquency prevention and treatment matters; furnishes policy guidance and operates Lynchburg Youth Services; advises City Administration in the operation of several youth treatment facilities.